

DON BOSCO INSTITUTE OF TECHNOLOGY

(Affiliated to VTU, Approved by AICTE and Accredited by NBA, New Delhi)

Kumbalagodu, Mysore Road, Bangalore – 560 074.

Internal Quality Assurance Cell (IQAC)



DBIT/IQAC/2022-23/JUN/005

07.06.2023

Circular

This is to inform that IQAC Committee meeting will be held for all the members of the IQAC on 10.06.2023 at 11.00 A.M. The committee members are invited to attend the meeting in Principal's Board Room.

- Agenda:**
- 1) A step towards becoming University
 - 2) Propose courses for becoming University.
 - 3) Enhance research activities

Sl. No.	Name of the Faculty	Designation	Role	Signature
1.	Sri. P. B. Manjunath	Executive Director	Management Representative	
2.	Dr. Nagabhushana B. S.	Principal	Chairperson	
3.	Dr. Nataraj K. R.	Dean & Director – R&D	Member	
4.	Dr. Ramesh R L	HoD Civil Director-IQAC	Convener	
5.	Dr. Gowramma G. S.	Academic Coordinator	Member	
6.	Dr. K B Shiva Kumar	HoD - CSE	Member	
7.	Dr. Shivanna	HoD - ME	Member	
8.	Dr. Koushalya P R	HoD - PHY	Member	
9.	Dr. Manjula S D	Faculty-Mathematics	Member	
10.	Dr. Anusuya N. J.	HoD – CSE (AI&ML)	Member	
11.	Mr. Rafi Ahmed Z	Faculty-EEE	Member	
12.	Mr. Ravi T	Chief Librarian	Member	
13.	Mr. Somashekar	Placement Officer	Member	
14.	Dr. Kumarswamy	PED	Member	
15.	Mr. Chandrashekar K. M.	Administrative Officer	Member	
16.	Mr. Mohit Kalra	Account officer	Member	
17.	Mrs. Savitha V.	Student Admission-Head	Member	
18.	Mr. Ajay T.	Local Society	Member	
19.	Mr. Nisarg Nirmal Kumar	Industry Representative	Member	
20.	Mr. Manjunath G.	Alumni	Member	
21.	Ms. Phalguni Deshpande (1DB20IS102)	Student Representative	Member	

IQAC Director
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Bangalore - 560 074

PRINCIPAL
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Internal Quality Assurance Cell (IQAC)

DBIT/IQAC/2022-23/JUN/ 007

10.06.2023

Minutes of Meeting

- Agenda:** 1) A step towards becoming University
2) Propose courses for becoming University.
3) Enhance research activities

Agenda: 1) A step towards becoming University

The Chairman of the committee welcomed all the members of the committee. Keeping in mind the NEP 2020 scheme of education, ideas were invited from the committee members to set up aims and objectives for becoming University. Keywords like entrepreneurship, research, pedagogy, holistic development, social responsibility and sustainability can be used for writing the objectives.

Resolution: The IQAC members unanimously agreed to go back to department and discuss about the aims and objectives of becoming University.

Agenda: 2) Propose courses for becoming University.

The members of the committee were asked to propose courses in science, engineering and technology in the next meeting. The courses proposed should be incorporated with their importance in education and industry. The list of courses proposed should be presented on priority basis. Justification for proposing the courses to be mentioned.

Resolution: All the members of committee unanimously agreed to present the above requirement in the next meeting.

Agenda: 3) Enhance research activities

Every year faculty should publish 2 papers in WOS/Scopus indexed /UGC journals. The Ph. D holders should strive to get recognition for guide ship. To introduce some PG courses and increase the number of research scholars at DBIT.

Resolution: The members of the committee ensured that they will encourage the department faculty to publish research articles.

Meluf
10/6/2023
IQAC Director
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Bengaluru-560 074

B. Nagabhusha
Principal
PRINCIPAL
Don Bosco Institute of Technology
Kumbalagodu, Mysore Road,
Bangalore - 560 074.

The following committee members were present for the IQAC committee meeting held on 10.06.2023

Sl. No.	Name of the Faculty	Designation	Role	Signature
1.	Sri. P. B. Manjunath	Executive Director	Management Representative	<i>P B Manjunath</i>
2.	Dr. Nagabhushana B. S.	Principal	Chairperson	<i>B S Nagabhushana</i>
3.	Dr. Nataraj K. R.	Dean & Director - R&D	Member	<i>Nataraj</i>
4.	Dr. Ramesh R L	HoD Civil Director-IQAC	Convener	<i>Ramesh R L</i>
5.	Dr. Gowramma G. S.	Academic Coordinator	Member	<i>Gowramma</i>
6.	Dr. K B Shiva Kumar	HoD - CSE	Member	<i>K B Shiva Kumar</i>
7.	Dr. Shivanna	HoD - ME	Member	<i>Shivanna</i>
8.	Dr. Koushalya P R	HoD - PHY	Member	<i>Koushalya P R</i>
9.	Dr. Manjula S D	Faculty-Mathematics	Member	<i>Manjula S D</i>
10.	Dr. Anusuya N. J.	HoD - CSE (AI&ML)	Member	<i>Anusuya N. J.</i>
11.	Mr. Rafi Ahmed Z	Faculty-EEE	Member	<i>Rafi Ahmed Z</i>
12.	Mr. Ravi T	Chief Librarian	Member	<i>Ravi T</i>
13.	Mr. Somashekar	Placement Officer	Member	<i>Somashekar</i>
14.	Dr. Kumarswamy	PED	Member	<i>Kumarswamy</i>
15.	Mr. Chandrashekar K. M.	Administrative Officer	Member	<i>Chandrashekar K. M.</i>
16.	Mr. Mohit Kalra	Account officer	Member	
17.	Mrs. Savitha V.	Student Admission-Head	Member	<i>Savitha V.</i>
18.	Mr. Ajay T.	Local Society	Member	<i>Ajay T.</i>
19.	Mr. Nisarg Nirmal Kumar	Industry Representative	Member	<i>Nisarg Nirmal Kumar</i>
20.	Mr. Manjunath G.	Alumni	Member	<i>Manjunath G.</i>
21.	Ms. Phalguni Deshpande (1DB20IS102)	Student Representative	Member	<i>Phalguni</i>

Ramesh R L
10/06/2023
IQAC Director

Director - IQAC
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Principal

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Department of Internal Quality Assurance Cell (IQAC)

DBIT/IQAC/2023-24/DEC/049

Date: 19-12-2023

Circular

21 This is to bring to the kind notice of all the HODs that there will be a meeting scheduled on 22-12-2023 at 3.00 P. M. in the Board Room. Kindly note the date and time to attend the same.

4 Your presence and active participation in this meeting will be highly valuable in reconstitution of the IQAC committee. The committee has to be formed under the guidelines received from NAAC.

With respect to the guidelines received from NAAC the committee must be composed of

1. Chairperson: Head of the Institution
2. A few senior administrative officers
3. Three to eight teachers
4. One member from the management
5. One/two nominees from local society, students and Alumni
6. One/two nominees from Employers/ Industrialists and stakeholders
7. One of the senior teachers as coordinator/Director of the IQAC.

Agenda: 1) Composition of the IQAC Committee.

2) Reconstitution of College Level Committees.

3) Discussion regarding submission of 4th AQAR

Mehul
19/12/2023
Director IQAC
Director - IQAC
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B. Nagabhushee
Principal
21/12/23.

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Copy to: For Kind Information

1. Executive Director
2. All HOD's

List of HODs attending the meeting on 21.12.2023 at 4.00 P.M.

Sl. No.	Name of the Faculty	Designation	Signature
1.	Dr. Manjula S D	IQAC-Director	<i>msd</i> 21/12/23
2.	Dr. Maheshwarappa A N	HOD-ECE	<i>M.A.N</i> 21/12/23
3.	Dr. ShivaKumar K B	HOD-CSE	<i>SK</i> 21/12/23
4.	Dr. Raghavendra B K	HOD-ISE	
5.	Dr. Anguraj R	HOD-EEE	<i>Anguraj</i> 21/12/23
6.	Dr. K C Anantha Padmanabham	HOD-ME	<i>K.C.A.P.</i> 21/12/23
7.	Prof. Sandya Rani	HOD-Civil	<i>S.R.</i> 21/12/23
8.	Dr. Anasuya N. J.	HOD- AI&ML	<i>Anasuya</i> 21/12/23
9.	Dr. Gowramma G. S.	HOD-AI&DS	<i>Gowramma</i> 21/12/23
10.	Dr. Nataraj R	HOD-Maths	<i>N.R.</i> 21/12/23
11.	Dr. Manjunath A S	HOD-Chem	<i>Manjunath</i> 21/12/23
12.	Dr. Koushalya P.R.	HOD-Physics	<i>K.P.R.</i> 21/12/23
13.	Dr. Bhuvaneshwari	HOD-MBA	<i>Bhuvaneshwari</i> 21/12/23
14.	Mr. Ravi T	Chief Librarian	
15.	Mr. Somashekar	Placement Officer	<i>Somashekar</i> 21/12/23
16.	Dr. Kumarswamy	PED	<i>Kumarswamy</i> 21/12/23
17.	Prof. Chandana N C	IQAC- Coordinator	<i>Chandana</i> 21/12/23

msd
21/12/2023
Director -IQAC
Director - IQAC
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B. Nagarathur
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Internal Quality Assurance Cell (IQAC)1



DBIT/IQAC/2023-24/DEC/049

DATE: 21-12-2023

Minutes of Meeting

Agenda: 1) Reconstitution of College Level Committees.

2) Discussion regarding submission of 4th AQAR.

Agenda: 1) Reconstitution of College Level Committees.

From the year 2020, 38 to 40 committees were working in different areas of functionality of the college. Some of the committees were newly introduced and some of the committees were renamed with appropriate names according to their functionalities. Senior Faculty members and HoDs were identified as conveners of the committees. Each committee then comprises of faculty from all departments as members.

Resolution: The HoDs identified faculties from their departments to work as conveners/coordinators towards the various college level committees.

Agenda: 2) Discussion regarding submission of 4th AQAR.

From the year 2020, the seven departments were selected as Criterion Incharge of the 7 criteria. Criterion 1 Lead by Department of CSE, Criteion 2 by ECE, Criterion 3 by Department of ISE, Criterion 4 by EEE, Criterion 5 by ME, Criterion 6 by department of Mathematics and Criterion 7 by department of Civil Engineering.

Resolution: The members of the committee unanimously agreed for the continuation of their responsibilities towards respective criterion and that the process of data collection from all departments by the conveners and coordinators is in progress.



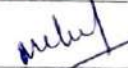
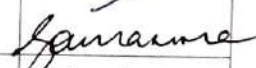


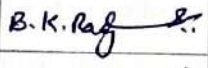






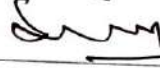

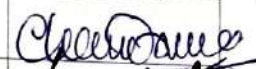

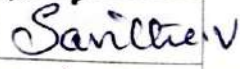

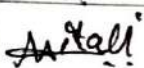
Mukul
22/12/2023
IQAC-Director

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Bonagabhusha
Principal

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The following committee members were present for the IQAC committee meeting held on 21.12.2023

Sl. No.	Name of the Faculty	Designation	Role	Signature
1.	Sri. P. B. Manjunath	Executive Director	Management Representative	
2.	Dr. Nagabhushana B. S.	Principal	Chairperson	
3.	Dr. Manjula S. D	Director-IQAC	Convener	
4.	Dr. Gowramma G. S.	HoD-AI&DS	Member	
5.	Dr. Maheshwarappa A. N	HoD - ECE	Member	
6.	Dr. K B Shiva Kumar	HoD - CSE	Member	
7.	Dr. Raghavendra B. K.	HoD - ISE	Member	
8.	Dr. Anguraja R.	HoD - EEE	Member	
9.	Dr. K. C. Ananthapadmanabham	HoD - ME	Member	
10.	Dr. Anusuya N. J.	HoD - CSE (AI&ML)	Member	
11.	Dr. Koushalya P. R.	HoD - PHY	Member	
12.	Dr. Bhuvaneshwari P	Professor-MBA	Member	
13.	Mr. Rafi Ahmed Z	Assistant Professor-EEE	Member	
14.	Mr. Somashekar	Training and Placement Officer	Member	
15.	Dr. Kumaraswamy	PED	Member	
16.	Mr. Chandrashekar K. M.	Administrative Officer	Member	
17.	Mr. Mohit Kalra	Account officer	Member	
18.	Mrs. Savitha V.	Head- Admissions	Member	
19.	Mr. Somashekar R	Assistant Professor	Alumni Representative	
20.	Ms. Mithali Jain (1DB21CS083)	Student Representative	Member	



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Internal Quality Assurance Cell



DBIT/IQAC/2023-24/APR/062

06.04.2024

Minutes of Meeting

Agenda

Agenda 1: Value added activities.

Agenda 2: Provision of Laptops to all Departments.

Agenda 3: Research and Consultancy.

Agenda 4: Alumni Meet.

Agenda 1: Value added activities.

The Chairman of the committee Principal Dr. Nagabhushana B. S. welcomed our Executive Director Sri P. B. Manjunath, the HoDs and IQAC members. The Executive Director asked about value added activities conducted in the department. He requested the HoDs to conduct more number of value added activities in the coming semester.

Resolution: The HoDs said that value added courses for students were being conducted and that they will plan for value added activities also.

Agenda 2: Provision of Laptops to all Departments..

The HoDs of all departments thanked Executive Director for having providing laptops to all departments. Executive Director informed the HoDs to raise request for any kind of facilities in writing. Principal requested the HoDs to propose budget for the year 2024-25 in such a way that justification and description is provided for the same.

Resolution: The HoDs unanimously agreed to raise the request and propose budget for the same.

Agenda 3: Research and Consultancy.

The Executive Director informed the HoDs to be more proactive and apply for funded research projects and consultancy. He announced that 30% of the fund received for consultancy work would be presented to the faculty with consultancy work.

Resolution: The HoDs unanimously agreed to motivate their faculty to apply for funded research projects and consultancy work.

Agenda 4: Alumni Meet.

The chief coordinator Alumni association, Mr. Rafi Ahmed proposed to conduct an Alumni meet. Our Executive Director informed to go ahead and propose dates and budget for conducting the event.

Resolution: The chief coordinator promised to make a proposal shortly.

List of IQAC committee members attended the meeting

Sl. No.	Name of the Faculty	Designation	Signature
1.	Sri. P B Manjunath	Executive Director, Management Representative	<i>P B Manjunath</i>
2.	Dr. Nagabhushana B S	Principal	<i>B S Nagabhushana</i>
3.	Dr. Manjula S D	Director-IQAC	<i>Manjula S D</i>
4.	Dr. Gowramma G. S.	HoD-AI&DS	<i>Gowramma G S</i>
5.	Dr. Maheshwarappa A N	HoD-ECE	<i>Maheshwarappa A N</i>
6.	Dr. Shivakumar K B	HoD-CSE	<i>Shivakumar K B</i>
7.	Dr. Raghavendra B K	HoD-ISE	<i>B. K. Raghavendra</i>
8.	Dr. Anguraj R	HoD-EEE	<i>Anguraj R</i>
9.	Dr. K C Anantha Padmanabham	HoD-ME	<i>K C Anantha Padmanabham</i>
10.	Dr. Bhuvaneshwari P	HoD-MBA	<i>Bhuvaneshwari P</i>
11.	Dr. Anasuya N. J.	HoD- AI&ML	<i>Anasuya N. J.</i>
12.	Dr. Nataraj R	HoD-Maths	<i>Nataraj R</i>
13.	Dr. Manjunath A S	HoD-Chemistry	<i>Manjunath A S</i>
14.	Dr. Koushalya P.R.	HoD-Physics	<i>Koushalya P.R.</i>
15.	Prof. Chandana N C	IQAC Coordinator	<i>Chandana N C</i>
16.	Prof. Rafi Ahmed Z	Alumni Chief Coordinator	<i>Rafi Ahmed Z</i>
17.	Prof. Somashekar	Training & Placement Officer	<i>Somashekar</i>
18.	Mr. Ravi	Chief Librarian	<i>Ravi</i>
19.	Dr. Kumarswamy	Physical Education Director	<i>Kumarswamy</i>
20.	Mr. Chandrashekar K. M.	Administrative Officer	<i>Chandrashekar K. M.</i>
21.	Mr. Mohit Kalra	Accounts Officer	<i>Mohit Kalra</i>
22.	Mrs. Savitha V.	Student Admission-Head	<i>Savitha V.</i>

Manjula S D
05/04/2024
IQAC Director

Director - IQAC
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B S Nagabhushana
Principal

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DBIT/IQAC/2023-24/MAY/064

09.05.2024

Minutes of Meeting

Agenda

Agenda 1: Final submission of AQAR 2022-23.

Agenda 2: Review and submission of IIQA.

Agenda 3: Any other matter to be discussed.

Agenda 1: Final submission of AQAR 2022-23.

The Chairman of the committee Principal Dr. Nagabhushana B. S. welcomed all the HoDs and IQAC members. Earlier AQAR was submitted on 29-04-2024. The Principal reviewed the AQAR 2022-23 before submission. All the HoDs also participated in reviewing the AQAR 2022-23.

Resolution: All the HoDs unanimously agreed to submit the AQAR 2022-23. The AQAR-2022-23 was re-submitted after editing on 08-05-2024.

Agenda 2: Review and submission of IIQA.

Principal had a thorough check of IIQA documents uploaded, few corrections were suggested to be made before submitting the IIQA.

Resolution: The suggestion was noted by IQAC department for further corrections to be done before final submission of IIQA.

Agenda 3: Any other matter to be discussed.

As proposed in the earlier meeting held on 03-04-2024, the Alumini meet MILAN-2024 will be held on 25-05-2024. There was a discussion about the meetings to be conducted from IQAC.

Resolution: It was decided to conduct the meetings during

- ✓ Beginning of the semester.
- ✓ End of the semester.
- ✓ Internal Audit and External Audit.
- ✓ Results Analysis.
- ✓ NAAC / NBA preparations / Gap Analysis.
- ✓ Finalization of schedule of Internal Assessments.

List of IQAC committee members attended the meeting.

Sl. No.	Name of the Faculty	Designation	Signature
1.	Sri. P B Manjunath	Executive Director, Management Representative	
2.	Dr. Nagabhushana B S	Principal	
3.	Dr. Nataraj K R	Dean & Director, R&D	
4.	Dr. Manjula S D	Director-IQAC	
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8.	Dr. Raghavendra B K	HoD-ISE	
9.	Dr. Anguraj R	HoD-EEE	
10.	Dr. K C Anantha Padmanabham	HoD-ME	
11.	Dr. Bhuvaneshwari P	HoD-MBA	
12.	Dr. Anasuya N. J.	HoD- AI&ML	
13.	Dr. Nataraj R	HoD-Maths	
14.	Dr. Manjunath A S	HoD-Chemistry	
15.	Dr. Koushalya P.R.	HoD-Physics	
16.	Prof. Chandana N C	IQAC Coordinator	
17.	Prof. Rafi Ahmed Z	Alumni Chief Coordinator	
18.	Prof. Somashekar	Training & Placement Officer	
19.	Mr. Ravi	Chief Librarian	
20.	Dr. Kumarswamy	Physical Education Director	
21.	Mr. Chandrashekar K. M.	Administrative Officer	
22.	Mr. Mohit Kalra	Accounts Officer	
23.	Mrs. Savitha V.	Student Admission-Head	

IQAC Director 09/05/2024
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Principal
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